

My ZB Portal Single Sign-On through Clever

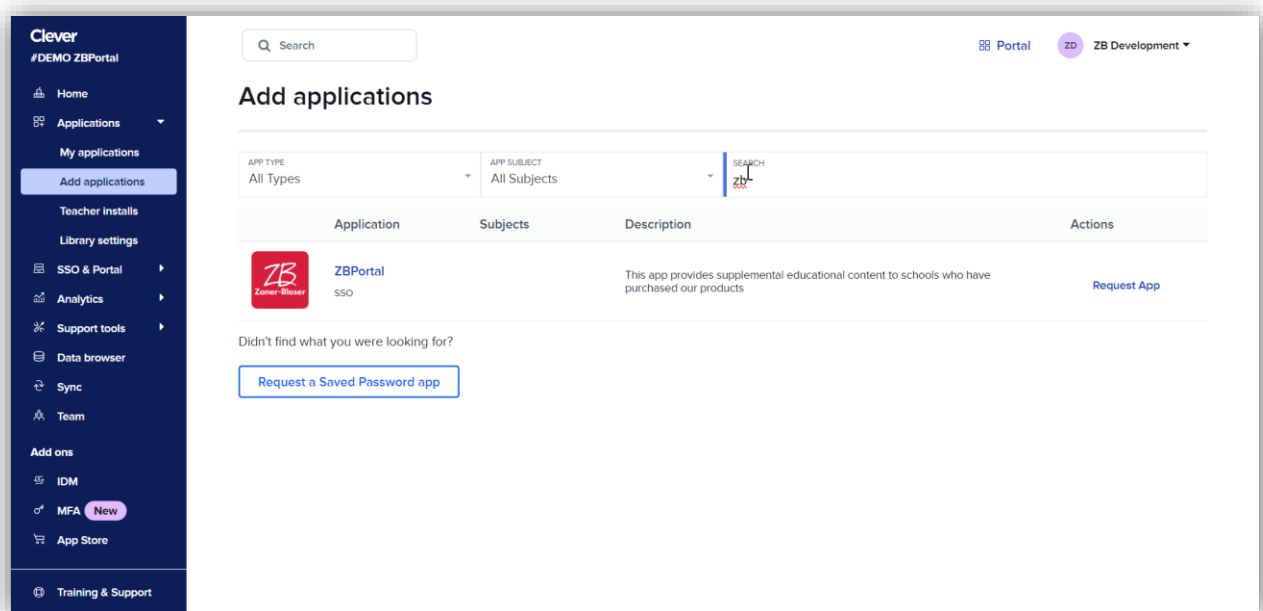
Follow these steps to set up single sign-on for My ZB Portal through Clever.

1. Locate the My ZB Portal app within Clever. You can do this in two ways:
 - Use this URL to request access:
<https://schools.clever.com/applications/add/zbportal>
 - Or search for "ZB" within Clever:

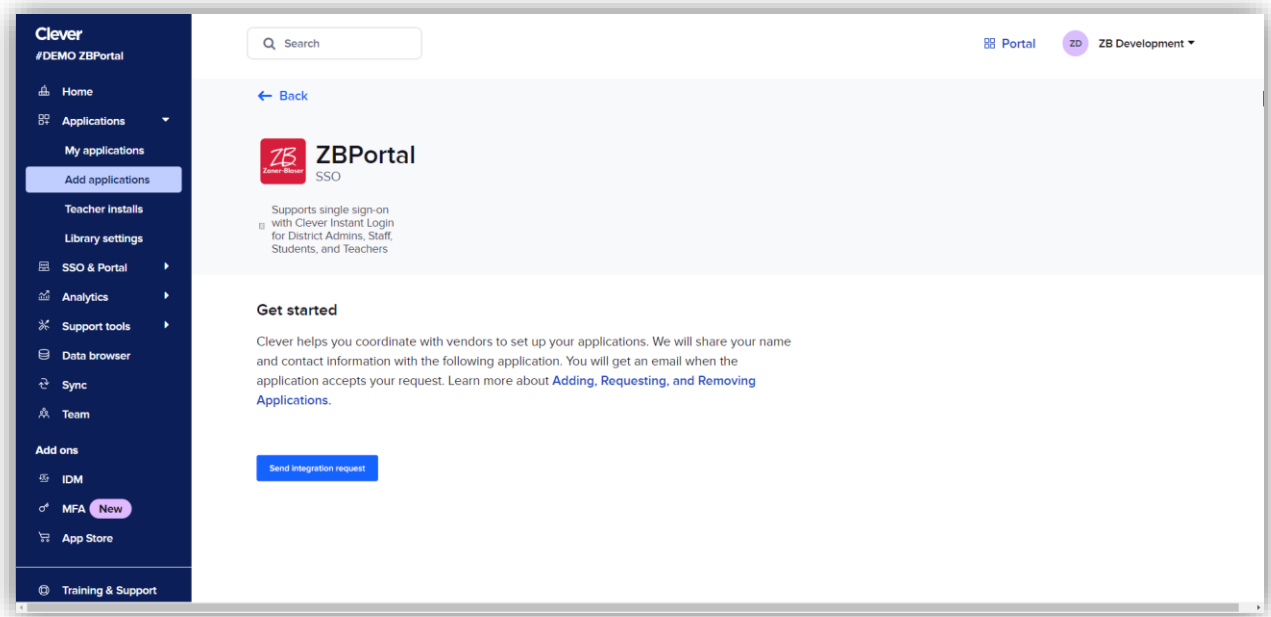
My ZB Portal app icon



2. Once you have found the My ZB Portal App on the Add Applications page, click on Request App link.



3. You will be taken to the Request Authorization page. Once there click on the Send Integrations Request button.



4. A ZB representative will review and approve the request.
5. Once the request has been approved, users can click on the My ZB Portal icon on the Clever Dashboard to be logged in automatically with their Clever account.

Helpful Tips

- Users need to be rostered in My ZB Portal before they can use Clever to sign in. Please review our [Digital Administrator Rostering Guide](#) for more information about rostering.
- The username/email in My ZB Portal needs to match the username in Clever.
- While My ZB Portal is Clever Instant Login capable, it is not Clever Secure Sync (rostering) capable.